

CoEP 16

STUDENT ENGAGEMENT POLICY

1. Purpose/Objectives

The purpose of this policy is to define our intentions to involve and empower students in the process of shaping their learning experience, in their journey towards becoming autonomous, independent learners. The College is committed to working with all students, either as individuals and/or as groups, to help them develop the skills and confidence to be actively involved in the organisation of their own learning and student experience, **regardless of their mode of study, age, disability, gender, race, religion, or sexuality status.**

2. Scope/Application

This policy is intended to provide a framework for the engagement of students in St. Louis College of Education, Kumasi.

3. Policy Statement

All St. Louis College of Education students will be actively encouraged and supported to be involved in student engagement activities to improve quality processes in a manner and at a level that is appropriate to them.

The College will foster an appropriate range of Student Engagement activities to establish a culture and environment where students are encouraged to take up the opportunities on offer.

Quality systems and processes will facilitate the inclusion of individual and collective feedback from students.

Aspects of the educational journey into which students will be invited to offer insight include:

- Teaching and learning
- Assessment
- Learning resources
- Student support and guidance
- Other areas identified by the student body

Support and information for students will be provided to ensure their understanding of student engagement and their individual and collective responsibilities in the process.

Training and monitoring will be provided for staff involved in the promotion and completion of student engagement activities.

The College will provide student engagement opportunities which will ensure equality of access for the entire student cohort, both collectively and as individuals. Activities will include:

- Student representation on the College's Governing Council
- St. Louis College of Education Students Representative Council (SRC)
- Class Representatives
- Hall Representatives

4. Implementation

It is the responsibility of all staff and managers involved in the delivery of teaching, learning, assessment and support to St. Louis College of Education students to foster and promote student engagement opportunities across the College. The Student Affairs and Quality Assurance Officers are responsible for ensuring that all students are aware of and able to access student engagement opportunities.

The communication strands include SRC Representatives, the Students Handbook and Class Representatives.

5. Associated Documents

- Code of Conduct – St. Louis College of Education
- Students Handbook
- Inclusion and Gender Policy

6. Responsibility for Monitoring and Implementation

- The College Management

7. Status

- Revisions to be approved by the College Council.

8. Key stakeholders

- College Governing Council

- Management
- Students
- Staff

9. Approval Body

- College Governing Council

10. Initiating Body

- Academic Board and College Management

11. Definition of Terms

For clarity the following terms have been clearly defined in the context of the document:

- **Engagement:** an arrangement or an appointment intended to establish agreement between groups

Student Engagement is therefore the involvement and empowerment of students in the process of shaping the student learning experience, to inform the College's quality systems with the purpose of improving the student's educational experience for both current and future cohorts.

St. Louis College of Education defines its commitment to the development of independent learners and student engagement as follows:

- The College will promote the concept of the independent learner, who adopts a shared responsibility for learning and the enhancement of learning to enrich their overall experience.
- We will create a sense of community and a shared commitment to learning, development and responsibility with our students so that they consider themselves co-partners and active participants in their learning.
- We will actively engage students to participate in our quality assurance and enhancement procedures so that their views more fully inform teaching and learning in the College.

- **Staff:** Employees of the College (Academic and Non-Academic Staff).
- **Students:** Successful applicants who gain admission into the College and are duly matriculated.

12. Related Legislation

- Harmonized Statutes for Colleges of Education
- The Students' Handbook.

13.Effective Date

- Date will be provided

14.Review Date

- Date will be provided

15.Owner/Sponsor

- Academic Board

16.Author

- College Governing Council

17.Further Information

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18.Acknowledgement and References

Sparsholt College, Hampshire, *Higher Education Student Engagement Policy (September, 2013)* retrieved on: www.sparsholt.ac.uk/.../HE-Student-...